

**STATE OF NORTH DAKOTA  
DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
600 EAST BOULEVARD AVENUE  
BISMARCK ND 58505-0250**

**NOTICE OF INTENT TO MAKE A NONCOMPETITIVE PURCHASE**

**DATE: September 22, 2006**

**SOLICITATION NUMBER: 325-06-19-045**

**SOLICITATION TITLE: Senior Community Service Employment Program**

The State of North Dakota intends to purchase a service for which we believe only one known provider exists. This document contains the specifications and justification for the noncompetitive procurement. Any vendor who does not agree that this service is available only from the source described in this document must contact the procurement officer listed below by the response deadline.

**Requestor:**

North Dakota Department of Human Services, Aging Services Division

**Purchase Description:**

To provide job training and placement for unemployed low-income persons who are 55 or older and who have poor employment prospects while promoting unsubsidized employment. Participants receive wages through the program for hours worked.

**Intended Source:**

Experience Works, Inc.  
120 Indiana Avenue  
Sioux Falls, SD 57103-1630

**Price:**

\$383,598 – October 11, 2006 through June 30, 2007

\$511,465 – July 1, 2007 through June 30, 2008

\$511,465 – July 1, 2008 through June 30, 2009

**Justification for the Noncompetitive Procurement:**

The US Department of Labor contracts with a vendor to operate the Senior Community Service Employment Program in 36 counties within North Dakota. Through a federal procurement process conducted by the US Department of Labor, Experience Works was awarded the contract for project years 2006-2009.

In addition, the US Department of Labor provides funds to the Department of Human Services, Aging Services Division, to operate the Senior Community Service Employment Program in 17 counties within North Dakota. It is the intent of Aging Services Division to contract with Experience Works to provide services in those counties based on the following justification:

- Experience Works currently receives funding for and provides the service for 79% of the participant slots in North Dakota.

- Experience Works currently has in place, an infrastructure to provide services throughout the state.
- Experience Works is familiar with the administrative and program requirements, therefore, participants should experience minimal or no changes as it relates to their current job and wages.

**Date Posted:**

September 22, 2006

**Response Deadline:**

October 6, 2006 – 5:00 pm CT

**Procurement Officer:**

Faye Tschosik  
 ND Department of Human Services  
 Aging Services Division  
 600 East Boulevard Avenue  
 Bismarck, ND 58505-0250  
 Phone: 701-328-4644  
 E-Mail: [sotscf@nd.gov](mailto:sotscf@nd.gov)  
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## **SPECIFICATIONS**

**Federal and State Requirements:**

The vendor must be able to operate the Senior Community Service Employment Program according to the following:

- Older Americans Act Amendments, Public Law 106-501
- 20 CFR Part 641
- North Dakota Department of Human Services Project Proposal for the Senior Community Service Employment Program

For a copy of the approved proposal, contact the procurement officer.

**Service Area:**

The vendor must be able to provide the services within the counties as indicated in the Equitable Distribution Report included in the North Dakota Department of Human Services Project Proposal for the Senior Community Service Employment Program which currently are as follows: Adams, Billings, Bowman, Burke, Divide, Dunn, Golden Valley, Hettinger, McKenzie, Mountrail, Richland, Sargent, Slope, Stark, Steele, Traill, and Williams.

**Reporting Requirements:**

The vendor must be able to submit required reports to the Department of Human Services, Aging Services Division, and to the US Department of Labor within the required timeframes.